

Town of Bergen seeks part-time, temporary clerk. The clerk will review town documents, prepare an inventory list and sort documents for storage or disposal according to New York State requirements. Training and support will be provided. Familiarity with local government records preferred but not mandatory. The position pays \$20/hour, will have some flexibility for an average of 20 hours per week for a period of approximately 16 weeks. Interested candidates should submit a letter of interest and completed Genesee County Civil Service application (located on the Town of Bergen website or the town hall) to the Town Clerk, 10 Hunter Street, PO Box 249 Bergen, NY 14416 by October 1, 2026. For more information, call Teresa Robinson, Town Clerk at 494-1121.